

STRATEGIC COMMISSIONING BOARD

25 March 2020

Comm: 1.00pm

Term: 1.10pm

Present: Dr Ashwin Ramachandra – NHS Tameside and Glossop CCG (Chair)
Councillor Brenda Warrington – Tameside MBC
Councillor Gerald Cooney – Tameside MBC
Councillor Bill Fairfoull – Tameside MBC

In Attendance: Sandra Stewart Director of Governance & Pensions

Apologies for absence: Councillors: Bray, Feeley, Gwynne, Kitchen, Ryan and Wills
Steven Pleasant, Dr Asad Ali, Dr Vinny Khunger, Dr Kate Hebden, Dr Christine Ahmed and Carol Prowse

66. CHAIR'S OPENING REMARKS

The Chair thanked everyone for their attendance, in the most unusual of circumstances.

He explained that the other CCG members of the Strategic Commissioning Board who were, in the main, GPs, were not present due to the COVID-19 (coronavirus) restrictions around social distancing, or supporting the huge response across the NHS, Council and all other public sector partners, including the incredible work of the voluntary sector and communities.

The Chair paid tribute to all the NHS workers and support staff in Tameside and Glossop. The fight against coronavirus was one of the gravest in living memory, and these men and women were in the frontline.

He urged everyone to support the NHS and follow the Public Health guidance on social distancing and self-isolation as they were key to stopping the spread of the deadly virus.

The Executive Leader, Tameside Council, Councillor Warrington, echoed the comments of the Chair on the incredible work done by local NHS staff.

She highlighted and recognised the work of the officers of the council and in schools. In their efforts to protect the public, to use the workforce where it would do the most good, and to follow government guidance, many had found themselves placed in unfamiliar roles and situations in the past week. Nevertheless, they continued to carry out their assigned tasks with diligence and professionalism.

The Executive Leader further noted the incredible work of community groups and individuals in supporting others who were self-isolating.

She concluded by asking everyone to comply with the public advice and stay at home and not to put others at risk as it could cost them their lives.

The Chair and the Executive Leader, Tameside Council, thanked everyone leading the fight against COVID-19 (coronavirus).

67. DECLARATIONS OF INTEREST

There were no declarations of interest.

68. MINUTES

RESOLVED

That the minutes of the meeting of the Strategic Commissioning Board held on 12 February 2020 be approved as a correct record.

69. MONTH 10 INTEGRATED REVENUE MONITORING REPORT

Consideration was given to a report of the Executive Member, Finance and Economic Growth / CCG Chair / Director of Finance providing an overview on the financial position of the Tameside and Glossop economy in 2019/20. For the year to 31 March 2020 the report forecast that service expenditure would exceed the approved budget in a number of areas, due to a combination of cost pressures, shortfalls in income and non-delivery of savings.

It was explained that for the 2019/20 financial year, the Integrated Commissioning Fund was forecast to spend £619.082 million, against an approved net budget of £618.964 million. The small forecast overspend of £0.118 million was an improvement of £1.4 million since period 9. The improved position this month was due to forecast projections across a number of directorates having improved. However, there remained a number of key overspends which placed pressure on future year budgets. Further detail on the economy wide position was included in an Appendix to the report.

Details of the Collection Fund 2019/20; Fees and Charges 2020/21 and Adult Services Provider and Service User Payment Rates 2020/21, were also appended to the report.

RESOLVED

- (i) That the significant level of savings required during 2019/20 to deliver a balanced recurrent economy budget together with the related risks, which are contributing to the overall adverse forecast, be acknowledged;**
- (ii) That the significant financial pressures facing the Strategic Commission, particularly in respect of Children's Social Care, be acknowledged;**
- (iii) That the forecast position for the Collection Fund be noted;**
- (iv) That the updated schedule of Fees and Charges for 2020/21 be approved; and**
- (v) That the schedule of Adult Services Provider and Service User Payment Rates for 2020/21 be approved.**

70. 2020/21 CCG FINANCIAL PLANNING AND BUDGET SETTING

Consideration was given to a report of the Executive Leader / Executive Member, Finance and Economic Growth / Joint CCG Chairs / Director of Finance, which provided an update to the Financial Planning report presented to CCG Finance and QIPP Assurance Group in January 2020 to include the pertinent 2020-21 financial planning details included in the NHS England and NHS Improvement guidance received in February 2020.

The report comprised details of the salient points from the 2020-21 CCG Allocations and NHS financial planning guidance, which had been used to inform the 2020-21 budgets and resulted in a QIPP target of £12.5 million. The report highlighted an underlying risk of £9 million in 2020-21, which would be stringently monitored and reported throughout 2020-21.

RESOLVED

- (i) That the content of the report be noted, including the assumptions used to inform 2020-21 financial plans;**
- (ii) That the proposed financial plan and budgets contained in the report, be noted;**
- (iii) That the £12.5 million QIPP target be approved;**

- (iv) That the commissioning of STAR to provide a procurement service to the CCG, be approved;
- (v) That the underlying risk of £9 million in the 2020-21 budgets be acknowledged;
- (vi) That the new approach to Locally Commissioned Services proposed for 2020-21 be noted;
- (vii) That the content and categorisation of budgets in the proposed 2020-21 Integrated Commissioning Fund, be noted.

71. TAMESIDE AND GLOSSOP ICFT 20/21 STRATEGIC OUTCOMES

The Executive Member, Health, Social Care and Population Health / CCG Chair / Director of Commissioning, submitted a report outlining the agreed strategic outcomes proposed by the Strategic Commission for Tameside and Glossop ICFT, which would drive the ambition of the Tameside Corporate Plan.

It was explained that further work was required to refine the milestones and measures to ensure that each of the outcomes could be effectively measured and clear progress could be reported. Progress against the milestones would be reported quarterly via the T&G Strategic Commission and ICFT contract meeting.

RESOLVED

That the content and ambition of the report be noted.

72. ADULT SERVICES COMMISSIONING INTENTIONS

Consideration was given to a report of the Executive Member, Health, Social Care and Population Health / Clinical Leads (Living Well, Primary Care and Mental Health, Ageing Well) / Director of Adult Services / Director of Population Health, which gave details of Adult Services commissioning intentions for 2020-2021. The report set out specific details of five service agreements as follows:

- Garden Maintenance Service;
- Community Recovery Service;
- Approved List of Day Services;
- Integrated Community Equipment Service; and
- Homestart – core grant arrangements.

RESOLVED

- (i) That the Garden Maintenance Service tender for a new contract to commence 1 November 2020, be approved;
- (ii) That the Community Recovery Service tender for a new contract to start on 1 April 2021, be approved;
- (iii) That approval be given to the Director of Adult Services to approve the two contract award following the tenders, subject to compliance with the Council's Procurement Standing orders;
- (iv) That the contracts for the Approved List of Day Services for up to two years where there is no provision in the contract to do so, be extended to 30 November 2022;
- (v) That the Integrated Community Equipment Service (ICES) be extended for up to two years to 30 September 2022, as allowed for in the contract; and
- (vi) That core grant arrangements with Homestart be extended, where there is no provision in the contract to do so, for 12 months to 31 March 2021.

73. NEW SUPPORTED LIVING SCHEMES – ACCOMMODATION FOR PEOPLE WITH A LEARNING DISABILITY

A report was submitted by the Executive Member, Health, Social Care and Population Health / Clinical Lead (Living Well) / Director of Adult Services, which explained that the demand for supported living schemes in Tameside was now outstripping supply.

It was explained that there were currently 27 people on the waiting list held in Adult Services by its Accommodation Options Group and there were 5 people identified for transition in the next two years from Children's Services requiring 24 hour support who needed to be planned for. In addition, the number of people with a learning disability living in costly out of borough places had increased recently, primarily due to the lack of supported accommodation capacity locally to meet need. There was a real concern that, without increasing capacity, such costly placements would very quickly become long term and the opportunity to return people to supported living in the borough would be lost.

The report outlined two schemes that had been discussed over the past six months and would be made available for use by Adult Services in the next 12 to 24 months, subject to approval from Strategic Commissioning Board to progress the two schemes.

Board members were informed that Adult Services considered that the savings offered outweighed the loss of flexibility resulting from entering into longer term arrangements for new accommodation schemes. Neither the Contract Procedure Rules, nor the Public Contract Regulations 2015 applied to this arrangement as it was considered a tenancy arrangement. This also meant that STAR didn't need to add this to the Contracts Register.

RESOLVED

- (i) That approval be given to progress two accommodation schemes – conversion of Park House in Stalybridge and a new site in Flowery Field, Hyde, to increase capacity in the borough for the provision of supported living for adults with a learning disability to live in their own homes;**
- (ii) That authority be given to the Director of Adult Services to agree terms to enter agreements to use the two to deliver 24 hour supported accommodation for people with a learning disability subject to STAR advising on application of the Public Contracts Regulations 2015 before any further work undertaken; and**
- (iii) That approval be given to provide the support in each scheme by the in-house Long Term Support Service.**

74. ALLOCATION OF £1.154 MILLION ADULT SOCIAL CARE WINTER PLANS FUNDING FOR 2020-21

Consideration was given to a report of the Executive Member, Health, Social Care and Population Health / Chair of the Urgent Care Board / Director of Adults Services providing a set of high level proposals that would address some of the unmet social care need in the system, and would transform a number of existing services, through Winter Pressures Funding. Many of the proposals would offer improvements to the whole system and would increase options and improve outcomes for people who access services.

Details of the following proposals were given:

- Block booking 8 transitional care home beds;
- In-house homecare service
- Additional Staff Capacity in Integrated Urgent Care Team;
- Additional Staff Capacity in Neighbourhood Teams;
- Prevention/Early Intervention Capacity;
- Trusted Assessor Post in IUCT;
- Accommodation Officer Post;

- Projects with voluntary and community sector;
- Winter Pressure Kits

Approximate values for the above proposals were provided in an appendix to the report. It was further noted that the final confirmed values may vary, however the total expenditure of all proposals would be within the allocated sum of £1.154 million.

The report concluded that the government had allocated £1.154 million to the Council to support the system with winter pressures. As the funding was for 2020/21 financial year for the period ending 31 March 2021, there was an imperative to allocate the funding promptly and to commence the services/schemes in order to ensure the schemes could be developed and embedded to maximise the impact during the winter period.

A set of schemes had been proposed, however it was also expected that other pressures and suggestions would emerge during the next few months and flexibility to use any slippage within schemes would enable a prompt responsive approach to maximising the benefits of the funding awarded.

RESOLVED

That the proposals, as detailed above and in the report be approved, and delegated authorisation be given to the Director of Adults Services, in consultation with the Director of Operations, Integrated Care Foundation Trust, to manage any slippage within the schemes in accordance with the conditions of the funding, which was awarded to 31 March 2021.

75 SEND JOINT COMMISSIONING STRATEGIES: TAMESIDE AND DERBYSHIRE

Consideration was given to a report of the Executive Member, Health, Social Care and Population Health / Director of Commissioning / Director of Children's Services, which presented the SEDN (Special Educational Needs and Disabilities) / Joint Commissioning Strategies for both Tameside and Derbyshire. The Derbyshire Strategy was included as it covered Glossopdale.

It was explained that the Tameside Strategy focused on the following seven priorities:

- **Priority 1** – To review the ISCAN service and explore opportunities to build on current evidence of integrated delivery with a view to establishing a service comprising of Education, Health and Social Care staff with the aim to improve the experience and outcomes of those using the service.
- **Priority 2** – To develop more neighbourhood working. Increasing the opportunities for children and young people with special educational needs and/or disability to be educated in and supported by, their communities.
- **Priority 3** – To develop more resourced provision in mainstream schools and colleges and examine increased delivery from special schools through mainstream based satellite provision to ensure there was sufficient Special School provision.
- **Priority 4** – To review current transition arrangements between services and from children's to adult provision.
- **Priority 5** – To review the integrated neurodevelopmental pathway with a view to streamlining processes and reducing waiting time for diagnosis and improving pre and post diagnostic support.
- **Priority 6** – To develop a plan to take forward integrated personalised care for children with complex needs, including integrated personal budgets.
- **Priority 7** – Transforming Care – To develop a comprehensive support offer to families where children had complex needs including challenging behaviour, taking learning from the Ealing Model.

The Derbyshire Strategy focused on the following six themes:

- **Theme One** – strategic partnership working and co-production with parents/carers and young people.
- **Theme Two** – partnership working and joint commissioning across education, health and care.
- **Theme Three** – identification and assessment of needs, information and access to support.
- **Theme Four** – building inclusive capacity in mainstream schools and settings and providing targeted support for inclusion.
- **Theme Five** – developing responsive, effective local specialist provision.
- **Theme Six** – preparation for adulthood.

RESOLVED

That the SEND Joint Commissioning Strategies for both Tameside and Derbyshire, as detailed above and in the report, be approved.

76. CO-PRODUCTION PLEDGE

The Deputy Executive Leader / Assistant Director, Education submitted a report explaining that, in order to ensure effective commissioning of services for children and young people, Tameside had developed a co-production framework. The framework enabled commissioners and providers to ensure that the voice of children and families was being listened to, throughout the commissioning cycle.

The Board was informed that the co-production framework was titled 'LISTENing in Tameside' and had been led and developed by the Children in Care Council and Youth Council with support from Children's Services, Commissioning and Population Health. A copy of LISTENing in Tameside was appended to the report.

It was concluded that the adoption of a co-production framework for children and young people in Tameside would ensure that recognition and mutual respect was fostered in commissioning services and that a transformation culture in commissioning could be developed. New relationships between staff and people who used services were created and children and young people who used services were recognised as experts in their own right. There was respect for the assets that everyone brought to the process and an emphasis on all the outcomes that people valued, rather than just those that the organisation valued.

RESOLVED

- (i) **That Tameside's LISTENing co-production framework be approved, for use in the commissioning of services for children and young people; and**
- (ii) **That the Director of Children's Services be responsible for ensuring that an annual review is carried out of the LISTENing framework.**

77. BREASTFEEDING PEER SUPPORT SERVICE – RETENDER

A report was submitted by the Executive Member, Health, Social Care and Population Health / Clinical Lead (Starting Well) / Assistant Director of Population Health seeking authorisation to jointly conduct a tender process with Oldham Council to recommission and secure an appropriate supplier to deliver a Breastfeeding Peer Support Service in Tameside and Oldham.

It was explained that the current budget was £114,713 per annum from Tameside Council and £88,679 per annum from Oldham Council. It was envisaged that the service should run for a further five years (3+2 contract).

Members of the Board were informed that the current Breastfeeding Peer Support Service consistently met service targets and had received positive feedback from local parents. The service regularly provided case studies and example of which was appended to the report. The

performance of the provider against the current contract specification was in line with the commissioners' expectations. The full year 2018/19 performance data was detailed in the report.

RESOLVED

That approval be given to recommission the service with a 3 plus 2 contract jointly with Oldham Council.

78. URGENT ITEMS

The Chair reported that there were no urgent items for consideration at this meeting.

79. CHAIR'S CLOSING REMARKS

In closing the meeting, the Chair explained that, in light of Covid 19 and its impact, a new Bill was due to come into law very shortly and it was hoped to have emergency legislation in place that would allow for meetings to be undertaken virtually and enable Members to make expedient decisions transparently in difficult circumstances, to protect and support the community.

CHAIR